

The Church of Scotland Helensburgh Parish Church

TRUSTEES' ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2017



Congregation no: 181255
Scottish Charity no: SC 012053

Helensburgh Parish Church

Trustees' Annual Report

Year ended 31 December 2017

The trustees present the annual report and accounts for Helensburgh Parish Church for the year ended 31 December 2017.

The financial statements have been prepared in accordance with the accounting policies set out later in this document and comply with the General Assembly Regulations for Congregational Finance, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Objectives and Activities

Helensburgh Parish Church (HPC) is now the sole Church of Scotland congregation in the town. It was formed in 2015 in the last of a series of unions between congregations. HPC is linked with Rhu & Shandon: the two congregations share a ministry team but are otherwise independent, controlling their own property and funds.

As part of the Church of Scotland, HPC has a distinctive call and duty to bring the ordinances of religion to all the inhabitants of the parish. The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. We strive to have an active, vibrant and outwardly caring spirit that responds to the needs of the community, acting where appropriate in co-operation with other Christian denominations in the area.

Our vision is that the church becomes the place to be for as many local people as possible, whether active church members or not: a place where they can find support, friendship, an activity to enjoy, or just a place to sit and talk. Activities offered in pursuit of the vision include worship services, youth organisations, house and fellowship groups, pastoral care, outreach activities and social events. These activities are discussed in detail below.

Achievements and Performance

2017 was a pivotal year where we were at last able to turn our attention from managing major change – integrating the united congregations, establishing the Ministry Team, overseeing major fabric development projects – to planning for the future. We started to develop a strategy to build up the size and cohesion of the congregation, with a special focus on families and young people.

Ministry and Worship

The appointment in May 2017 of our former Locum, the Rev Tina Kemp, as Associate Minister was the happy outcome of an 18 month search for a full-time colleague for our Minister David T Young. Until October David and Tina were assisted by our part-time Parish Assistant, Ben Thorp, who left to train for the ministry. Over the summer David exchanged pulpits for 6 weeks with the Rev Dr Whit Malone, Minister of Hickory First Presbyterian Church in North Carolina: this was a learning and enriching experience for the two congregations as well as the Ministers.

Helensburgh Parish Church Trustees' Annual Report Year ended 31 December 2017

2017 saw an evolution in the style of the main Sunday worship service with the introduction of elements from the former Contemporary Worship: the Praise Band; more participation by church members; and increasing use of audio-visual facilities. Attendance at the informal Wednesday worship service has continued to grow to 25-30, and many of those who come stay on for lunch and fellowship afterwards. Services at Pentecost, Harvest and Christmas drew many visitors: an especial highlight was the life-sized Nativity Scene which decorated South Transept through December. Services were also held for groups with particular needs, such as an afternoon Communion for housebound members with transport and tea provided, and the Blue Christmas service for those grieving or suffering during the festive season. Joint services were held with ecumenical partners.

Life of the Congregation

The most important issue facing our congregation is how to engage with young people and families and rebalance our middle aged to elderly demographic. In the autumn the Kirk Session agreed to recruit a full-time Director of Youth Ministry, who will create opportunities and programmes to engage with children, young people and families beyond those with a live church connection. A Youth Forum has been established to involve the young people in the congregation in formulating these programmes.

The Young Church has a small but enthusiastic membership who participated in 6 regular services and led an insightful Nativity Service. Their learning theme for the year was 'Creation and Abraham'; and their fun sessions included crafts for Easter and a Christian Aid game. 5 attended an SU weekend at Lendrick Muir, and two of the older ones went to Soul Survivor. The young people again designed Christmas cards which raised £620 for a partner school in the Gambia. The visit of the African Children's Choir in April was a fantastic opportunity to share fellowship with youngsters from a different background.

On the broader front, the Ministers are taking part in a weekly 'Hot chocolate drop in' Chaplaincy initiative at Hermitage Academy which is attended by upwards of 50 young people. We succeeded in recruiting two new leaders for the Boys' Brigade, but are still looking for a new Captain and leaders for the Girls' Brigade.

The Pastoral Care Group has taken on the job of assisting the Ministers with visiting the sick and housebound. The two existing House Groups acquired new members, and a new Men's Fellowship was established, meeting monthly for food and fellowship.

Social events were well supported. 110 people – young and not so young – attended the 'Cheer Up It's Gloomy' party in January, and 90 the St Andrews' night ceilidh. Over the summer we held 7 fund-raising coffee mornings as well as a welcome lunch for Whit Malone which drew 120. After the November family service we held a lunch for the congregation, intended as a model for future family services.

Engagement with Community and World

The Christian Action team distributed 27 Starter Packs containing basic household goods to homeless persons who are being re-housed by the council, as well as 94 Wellbeing Packs with toiletries for the homeless. Christmas parcels were given to housebound members of the congregation, and £7,121 was distributed in grants and donations to individuals and charitable organisations. Contributions were made in kind to the local Food Bank, with a large proportion of the congregation once again laying groceries by in a Reverse Advent Calendar. We continued to make space in the church halls for free to charitable organisations supported by the wider family of Christian churches, such as the Child Contact Centre and the local Christian youth project Contraflow.

Helensburgh Parish Church Trustees' Annual Report Year ended 31 December 2017

Fundraising and other events organised by the church were supported enthusiastically by the community at large, with over £11,000 raised for a dozen different good causes. Highlights included a combined art auction and coffee morning in aid of Crisis Africa which brought in around 200 people and raised £2,500, and the twice-weekly Meeting Place which raised over £1,100 for the Gambia School and for the local charity Riding for the Disabled. The choir raised almost £4,000 for Macmillan Cancer Support through the popular annual Come and Sing carol concert and other activities.

With its central position in the town square, the new church halls have proved a great success, attracting 47 current regular paying customers as well as many occasional users. This not only added income but also helped to familiarize non-churchgoers with the Parish Church. Around 50% of halls usage was by these paying customers. The monthly Sunday at Seven concerts continued to be well attended by the community at large and we again hosted services and prize days for local schools. In September we took part for the first time in the Doors Open Days event which brought in visitors as well as townspeople.

Infrastructure

The two major projects of recent years – the £2.1 m Halls Development and the £0.3 m Sanctuary Repairs Project - were closed out and the retention money paid to the contractors. A number of smaller fabric improvement projects were carried out on the disabled facilities, and to tidy up areas in the sanctuary and halls that had been outside the scope of the big projects. The bungalow was refurbished and re-let in November after 5 years of serving as office space.

Even though halls usage was 50% higher than last year, we were able to manage and maintain them with the existing 3 part time staff, although their total hours increased by about a third. The two other locally paid employees – the Organist and the Parish Assistant - were also part time.

We continued to simplify financial administration: online banking; introducing a charge card for office purchases; and restructuring and simplifying funds. Management reporting was modified to aid the various Kirk Session and Board teams.

Future plans

The main goal for 2018 is to achieve a clear, shared view of the way ahead for congregational renewal and growth. This will be supported by a long-term plan around ministry, mission and maintenance, with focus on offering time and talents as well money. We aim to recruit the new Director of Youth Ministry as soon as possible to help with developing this plan. Thanks to a generous legacy received from the late Samuel Murray in 2015-16, we have the financial headroom to be ambitious.

We will continue to explore alternative styles of worship, bringing together elements from both informal modern and traditional modes. From music through to the message, we want our services to reflect a genuine passion for God and for people.

Some administrative changes have become necessary: the congregational roll must be refreshed, and communications between Session and membership need to be modernised, including a review of the traditional District elder model. We must ensure that gaps in pastoral care are closed. The Kirk Session has also resolved to recruit a new part-time Church Officer to support Sunday services.

Helensburgh Parish Church

Trustees' Annual Report

Year ended 31 December 2017

In terms of continuing to strengthen the life of the congregation, regular lunches are planned to follow family services. We are looking at initiatives to renew links with lapsed members through Fun & Fellowship evenings and ongoing contact with baptismal families. Now that there are sufficient leaders in the Boys' Brigade, we have an opportunity to increase their membership; and at the same time work on attracting new leaders for the Girls' Brigade.

There is still scope to increase halls lettings by others, including as a wedding venue. We plan to develop closer links with the non-church user groups who use the halls. More work needs to be done to update the website, and we are starting to stream services live on the web.

A fabric budget was put in place for 2018, identifying 3 types of expenditure: regular annual maintenance and repairs; planned renewals and major repairs over a 7-year cycle; and one-off capital projects. 2018 will still see significant one-off expenditure as some sanctuary related projects which were authorised last year had to be rolled over while waiting for necessary CARTA approvals. We will continue to streamline and simplify process and organisation, including merging 4 currently separate financial ledgers into one.

Financial Review

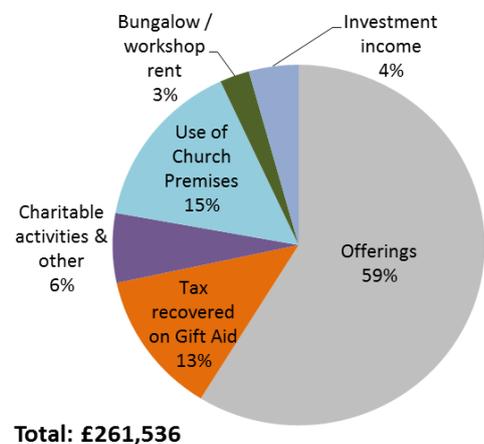
In 2017 the total assets of the congregation reduced by £28,549 to £1,522,064. Both income and expenditure were significantly lower than in 2016 because of the two big projects which in that year accounted for £427,000 of income from grants and sale of buildings, and £608,000 of expenditure.

Underlying income – excluding a £24,500 legacy in 2016 - fell by £5,500. £19,000 lower donations were partly offset by £15,000 higher halls lettings. Charitable activities and investment income each brought in around £1,000 less than last year.

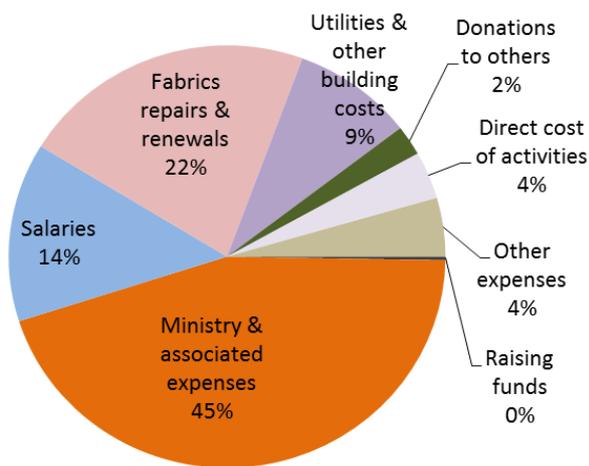
The 10% fall in offerings continues the trend established in 2016. 316 families committed to structured giving in 2017, 20 fewer than in 2016. With deaths and withdrawals another 16 will not be in the scheme in 2018, so we expect offerings to fall again by 7%. The trend is of concern, and will be addressed as part of the strategy for growth.

No legacies were received in 2017 but we have been informed of a pending six-figure legacy in 2018 by the lawyers for the estate. The amount will not be clear until after the will has been confirmed, but we understand that the donor has specified that the money must be used for fabric purposes.

Comparison of expenditures is complicated as, even though the big fabric developments were completed in 2016, 2017 did see several smaller one off projects. The larger of these included: refurbishment of the bungalow to make it fit for letting; replacement of the roof on part of the old buildings; and replacement of floor coverings in the balconies. In addition, we continued to pay storage costs for redundant pews until early 2018 as a result of the halls development and sanctuary refurbishment projects. In all however we spent £568,800 less on one-off fabric projects in 2017 than in 2016.



**Helensburgh Parish Church
Trustees' Annual Report
Year ended 31 December 2017**



Total: £309,084

Underlying expenditure excluding one-off projects was only £6,000 less than in 2016. Ministry and associated expenses were £17,000 lower because our contribution to the National Ministries & Mission Fund is falling relative to the combined amounts from previously separate congregations – this is assessed based on the average of the previous 3 years' income. However, 2017 was the first full year of normal operation, with a full year's cycle of planned maintenance and renewals, so ordinary fabric expenditure was £13,000 higher than in 2016, and other buildings related costs such as utilities, insurance and cleaning was up £1,000. Salaries were £8,000 higher, while donations to others fell by £4,500 and other costs by £2,500.

In 2017 the General Fund (GF) – which pays for the day-to-day expenditure of the church – had a deficit of over £6,000. The fund was close to depletion, and we expect a deficit again in 2018. This is due not just to lower income, but also because some surplus-generating activities have been moved out into the new Kirk Session Teams (KST) Fund, to allow these teams to manage their own affairs more closely. The Trustees had already resolved that the 2015/16 legacy of £324,500 from Mr Samuel Murray should be reserved to help achieve our vision, rather than being used to ease short term, day-to-day difficulties.

In late 2017 therefore the Trustees authorised the following changes in the funds:

- Creating a new Operational Reserve Fund (ORF) of £50,000 as a pooled reserve for both the General and KST Funds. This represents around 3 months' expenditure.
- Both the General and KST Funds will operate with zero opening and closing balances, with surpluses going into the ORF and deficits being covered from there.
- The ORF to be set up by rolling in the former Kirk Session Reserve Fund, transferring £20,000 from the Unrestricted Fabric Fund, and the balance from the Arnold Fleming Revenue Fund.
- Creating a new Congregational Development Fund using the Murray legacy, to pay for the Director of Youth Ministry and associated expenditures.

Overall, HPC remains a wealthy congregation with plenty of funds to carry out outreach and benevolent activities, and to maintain our buildings to a high standard. We do not however have enough normal income to cover the day to day costs of staffing the church and running the buildings. The long-term structural deficit is estimated at around £12-15,000 per year: we plan to address this through the 2018 strategy review.

Investment Policy and Performance

With income from the sale of two churches and two manses as well as a substantial legacy, we find ourselves with significant surplus resources despite having spent upwards of £2.5 million on fabric upgrades over the past five years. Around half of our total investments of £637,000 are in various equity, bond and property funds, which yielded a total return of 9.1% in 2017. The rest is in interest bearing deposits whose average yield was 0.7%. We have also been running a significant current account over the past two years.

Helensburgh Parish Church Trustees' Annual Report Year ended 31 December 2017

An Investment Committee was formed in mid-2017 with a remit to advise on the best deployment of funds that will be drawn down only in the longer term. The Committee recommended consolidating most of these with one stockbroker under an advisory service. At the time of writing we had asked two stockbrokers to propose offers, and are about to interview each before making a final decision.

Risk Management

The Trustees recognise the risks inherent in resourcing and delivering a challenging programme of worship and mission in an era of increasing financial constraints. They have assessed the major risks to which we are exposed, in particular those related to the operations and finances of the Church and the use of the new building. They are satisfied that systems are in place to mitigate our exposure to the major risks. Risk and control activities include child protection policy, data protection policy, health and safety assessments, financial control procedures, credit control on halls users, and quarterly financial reporting. We are insured through the Church of Scotland Insurance Company and the level of cover is reviewed annually to ensure that it is adequate.

Reserves Policy

Over 90% of unrestricted income - excluding legacies - arises in the General Fund. This fund bears the full cost of our allocation to the Ministries and Mission Fund, helping to support the costs incurred by the national church in providing ministers in less affluent areas. In the long term the Trustees aim to raise enough income in the General Fund - 80% of which comes from the congregation's voluntary offerings - to cover day to day expenditure on ministry, staffing, buildings and administrative support.

It is our policy to hold reserves for future expenditure partly in designated funds. At the year end the congregation held unrestricted funds totalling £778,955. Of these, £337,571 is designated for Young Church, Congregational Development and benevolent activities, and £258,860 is held as a revaluation reserve on investment properties. £124,313 is designated for fabric and organ refurbishment. Free reserves of £58,211 are in the Operational Reserve and Arnold Fleming Revenue Funds.

The congregation also held £104,446 in Endowment Funds and £638,663 in Restricted Funds. These funds have been provided for the purposes specified in Note 17. 68% of the Restricted Funds are represented by the value of the manse at 35 East Argyle St, vested in local trustees.

Structure, Governance and Management

The congregation is a registered charity, administered in accordance with the terms of the Model Deed of Constitution and is subject to the Acts and Regulations of the General Assembly of the Church of Scotland. Members of the Kirk Session and the Congregational Board are the charity Trustees. The Minister and Associate Minister are members of the Kirk Session.

The Kirk Session is responsible for the spiritual affairs of the congregation. Its members are ordained elders who serve for life. They are chosen from those members of the church who are considered to have the appropriate gifts and skills. The Minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery. It meets at least four times a year in plenary session, and has delegated responsibility for day to day activities to three teams:

Helensburgh Parish Church Trustees' Annual Report Year ended 31 December 2017

Worship & Discipleship assists the Ministers in the development of appropriate forms of worship, and nurtures young people and old in the Christian faith through house and fellowship groups, Young Church as well as outreach through the cross-denominational Messy Church.

Congregational Life promotes social interaction within the congregation and communicates church activities and the love of Christ to the church the wider community, via social events, the magazine, and the website.

Christian Action maintains an awareness of needs and opportunities in the local area and beyond, and offers help and support through charitable projects at home and abroad.

The Congregational Board looks after the property and finances of the congregation and also meets four times a year in plenary session. Its members consist partly of elders nominated by the Kirk Session and partly of elected members with the appropriate skills and commitment. Elected members are nominated and appointed at the Stated Annual Meeting of the congregation and serve for three years, after which they may be re-elected. Day-to-day responsibilities are delegated respectively to the Financial Administration Committee, the Buildings and Maintenance Committee, and the Halls and Gardens Management Committee.

Reference and Administrative Information

Charity Trustees comprise those members of the Kirk Session and Congregational Board who served at any time during the year up to the date when the accounts were signed.

Ministers and Kirk Session:

Rev David T Young (Moderator of the Kirk Session), Rev Tina Kemp

Susan Adams, Annis Anderson, Douglas Bailey, Joy Bell, Andrew Black, Jean Burns, Jean Butler, Kati Byrne (from Oct 2017), Bobby Caldwell, Helen Caldwell (leave of absence from May 17), Colin Campbell, Lilian Carson, John Christie, Margaret Christie, Elaine Craddock, Kevin Craddock, Elspeth Davis (re-admitted Sep 2017), Ronnie Dunachie, Joanne Fagan, Evelyn Fishwick, Pauline Forrest, Eileen Gorie, Kathleen Gorie, Roy Greer, Kirsty Hassall, Allan Heath, Ewan Howieson, Joanne Hulley, Tony Kent,

Jinty Kerr, Sandy Kerr, Jane Lindsay, Mary Loudon, Mike Loudon, Michael Low, Patricia Low, Karen Lyall (leave of absence from Aug 2017), Hugh McColl, Rosemary McGinley, Diana Macintosh, Neil Macleod, Sheila Mathers (from Oct 2017), Alistair McMath, John McPherson, David Mitchell, Anne Mitchelson, Karen Mullen, David Nicoll, June O'Neill, Alistair Paton, Molly Paton, John Penny, Graham Philips, Jean Ramsay, David Reid, Elizabeth Reid, Beatrice Robertson, Robin Ross (retired Feb 2017),

Douglas Sammon, Elisabeth Sammon, Colin Shannon, David Sinclair, Elizabeth Smith, Kenneth Speirs, Lyndsay Spence, John Stephen (retired Feb 2017), Douglas Stewart, Iain Talman, Anne Thomson, Helen Turnbull, Neil Turnbull, Jean Walker, Eric Wallace, Jim Weldon, Gordon Whitelaw, Douglas Wylie

**Helensburgh Parish Church
Trustees' Annual Report
Year ended 31 December 2017**

Congregational Board elected members:

Kati Byrne (to Oct 2017), Eileen Drummond, David Forrest, John Green, Graham Hardie (elected Mar 2017, resigned Oct 2017), Robin Irvine, Moira McColl, Vivien Macpherson, Jean Miller (elected Mar 2017), Rosemary Noon (elected Mar 2017), Patricia Porteous (elected Mar 2017), Dick Robertson, Angela Shannon, Martin Speller, Peter Steven

Principal Office-bearers

Minister: Rev. David T. Young
 Associate Minister Rev. Tina Kemp (appointed May 2017)
 Parish Assistant: Ben Thorp (left October 2017)
 Session Clerk(s): Karen Lyall (to August 2017)
 Elaine & Kevin Craddock (from September 2017)
 Chairman, Congregational Board: David Mitchell
 Clerk to the Congregational Board: Bobby Caldwell
 Finance Convener: Peter Steven MA, CA (to September 2017)
 Congregational Treasurer: Kati Byrne

Principal Office The Church Office, 27 Colquhoun Street, Helensburgh G84 8UP
Charity Number SC012053

Independent Examiner Shona Brown CA, Clements, Chartered Accountants,
 17 Colquhoun Square, Helensburgh G84 8AD

Banker Bank of Scotland
 26 Colquhoun Square, Helensburgh G84 8AP

Statistical Return 2017

Members and adherents on congregational roll	979
Average church attendance	176
Number of persons on supplementary roll	254
Average number in Young Church	8
Number of families committed to regular offerings	316
Number of baptisms	10
Number of weddings	2
Number of funerals	43

**Helensburgh Parish Church
Trustees' Annual Report
Year ended 31 December 2017**

Trustees' Responsibilities in Relation to the Financial Statements

The charity Trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information on the congregation's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees and signed on their behalf,



E Craddock, K Craddock
Joint Session Clerks

05 April 2018

**Report of the Independent Examiners to the Trustees of
Helensburgh Parish Church**

I report on the accounts for the year ended 31 December 2017 set out on pages eleven to twenty four.

Respective responsibilities of trustees and examiner

The Church's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Church's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- ii to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Shona Brown

Chartered Accountant

Clements

Chartered Accountants

17 Colquhoun Square

Helensburgh G84 8AD

10 April 2018

Helensburgh Parish Church
Statement of Financial Activities
Year ended 31 December 2017

	Note	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Endowment Funds 2017 £	Total 2017 £	Total 2016 £
<u>Income and endowments from</u>						
Donations and legacies	1	187,710	3,313	-	191,023	444,848
Charitable activities	2	10,109	2,480	-	12,589	13,919
Other trading activities	3	39,898	-	-	39,898	25,640
Investments	4	13,896	4,130	-	18,026	18,214
Other income						
Funds transferred from Consolidated Fabric Fund	5	-	-	-	-	216,957
<u>Total Income and endowments</u>		251,613	9,923	-	261,536	719,578
<u>Expenditure on</u>						
Raising funds	6	738	113	-	851	254
Charitable activities		254,651	53,582	-	308,233	878,826
<u>Total Expenditure</u>		255,389	53,695	-	309,084	879,080
Net income/(expenditure) before gains and losses on investments		(3,776)	(43,772)	-	(47,548)	(159,502)
Increase / (Decrease) in Unrealised Gains on revaluation of investments and properties		4,512	6,797	7,690	18,999	21,286
Net income/(expenditure)		736	(36,975)	7,690	(28,549)	(138,216)
Transfers between Funds		8,371	(8,371)	-	-	-
Net Movement in Funds		9,107	(45,345)	7,690	(28,549)	(138,216)
Reconciliation of Funds						
Funds brought forward at 1 January		769,849	684,009	96,755	1,550,613	1,688,829
Funds carried forward at 31st December		778,955	638,664	104,445	1,522,064	1,550,613

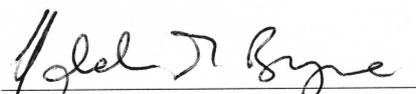
**Helensburgh Parish Church
Balance Sheet
At 31 December 2017**

		2017 £	2016 £
	Note		
Fixed Assets			
Tangible assets	10	430,000	690,000
Investment properties	11	266,000	-
Investments	12	<u>333,950</u>	<u>313,811</u>
		1,029,950	1,003,811
Current Assets			
Debtors	13	27,040	129,255
Bank Term deposits & Notice accounts		96,561	95,435
Church of Scotland Investors Trust deposit fund		206,366	206,364
Other bank accounts		<u>175,101</u>	<u>184,372</u>
		505,068	615,426
Creditors			
Falling due within one year	14	<u>(12,954)</u>	<u>(68,624)</u>
Net Current Assets		492,114	546,802
Net Assets		<u><u>1,522,064</u></u>	<u><u>1,550,613</u></u>
The funds of the charity			
Endowment funds	17	104,446	96,755
Restricted funds	17	638,663	684,009
Unrestricted funds	17		
General funds		7,491	32,636
Designated funds		<u>771,464</u>	<u>737,213</u>
		778,955	769,849
Total Funds		<u><u>1,522,064</u></u>	<u><u>1,550,613</u></u>

The accounts were approved by the Kirk Session and Congregational Board on 5 April 2018
For and on behalf of the Kirk Session and Congregational Board



E Craddock
Session Clerk



K-M Byrne
Treasurer

Helensburgh Parish Church
Statement of Cash Flows
Year ended 31 December 2017

	Note	Total Funds 2017 £	Total Funds 2016 £
Net cash used in operating activities	18	<u>(19,029)</u>	<u>(26,914)</u>
Cash flows from investing activities:			
Interest, dividends and rent		18,026	18,214
Purchases of fixed assets		<u>(7,140)</u>	<u>-</u>
Net cash provided by investing activities		<u>10,886</u>	<u>18,214</u>
Change in cash and cash equivalents in the year		(8,143)	(8,700)
Cash and cash equivalents brought forward		486,171	494,871
Cash and cash equivalents carried forward	19	<u><u>478,028</u></u>	<u><u>486,171</u></u>

Helensburgh Parish Church

Year ended 31 December 2017

Accounting Policies

The principal accounting policies, which have been applied consistently in the current and preceding year in dealing with items which are considered material to the accounts, are set out below.

Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared in accordance with:

- "Accounting and Reporting by Charities" - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- the Charities and Trustee Investment (Scotland) Act 2005, and
- the Charities Accounts (Scotland) Regulations 2006 (as amended).

The accounts have been prepared under the historical cost convention, modified to reflect the inclusion of investments and heritable property at market value.

The trust constitutes a public benefit entity as defined by FRS 102.

In the context of the significant level of unrestricted funds, the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Fund accounting

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Endowment funds are funds which have been given on the condition that the original capital sum is not reduced, but the income there from is used for the purpose defined in accordance with the objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102) the general volunteer time of congregation members is not recognised.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the charity: the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is recognised as expenditure in the period of receipt.

Legacy gifts are recognised on a case by case basis when the administrator/ executor for the estate has obtained confirmation and communicated in writing both the amount and settlement date or, for interim payments, on receipt.

Helensburgh Parish Church

Year ended 31 December 2017

Accounting Policies

Interest and dividends receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Support costs have not been separately identified as the trustees consider there is only one charitable activity. Therefore support costs relate wholly to that activity and have not been separately identified.

Tangible fixed assets and depreciation

Tangible fixed assets costing in excess of £5,000 having a value to the charity greater than one year, other than those acquired for specific purposes, are capitalised. Depreciation is charged on a straight-line basis to write off the cost or initial value, less residual value, of such assets over their estimated useful lives.

Expenditure incurred on the repair and maintenance of fixed assets is charged as Expenditure in the Statement of Financial Activities in the period in which the liability arises. Expenditure that improves the property is shown as an addition to the asset value.

Properties used by the Congregation for charitable purposes

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the former West Kirk church and halls, vested in the Church of Scotland General Trustees. No consideration is payable for the use of these assets.

Title to the former Park Church sanctuary and halls was vested in local Trustees but subject to an "Assembly Control" clause, under which Church of Scotland General Trustees retained ultimate control over the property. Accordingly, this property was never included in the Church's accounts. When the property was sold in January 2016 the proceeds were received by General Trustees and credited to the Consolidated Fabric Fund (CFF) to be held on behalf of the congregation. The whole balance on the CFF was drawn down and spent during 2016 on two major building projects.

The Manse on Argyle Street is occupied by the Minister as his primary residence. Title to the property is vested in local Trustees, and it is included in the accounts at its estimated market value based on vacant possession. A full valuation is made every three years by independent professional valuers, and in the intervening years this valuation is reviewed by the Trustees and updated in the context of any significant changes in the local residential property market.

The Trustees have considered how the policy of charging depreciation on asset values (net of estimated residual values) should be applied to the Argyle St Manse. The property has been used as a manse for 61 years and was last valued at more than 70 times the cost paid when it was acquired by a predecessor congregation. The Trustees consider that the Manse will have a residual value equal to or in excess of its carrying value in these accounts and that the applicable rate of depreciation charged should be 0%.

Helensburgh Parish Church

Year ended 31 December 2017

Accounting Policies

Investment properties

Title to a dwelling house and commercial property adjacent to the church is vested in local Trustees. The dwelling house provided office/meeting accommodation for the church whilst the new halls were being constructed but both properties are now rented out at commercial terms to provide income. Accordingly they have now been reclassified as investment properties. They are included in the accounts at fair value which is based upon a market value established by independent professional valuers every three years. In the intervening years this valuation is reviewed by the Trustees and updated in the context of any significant changes in the local property market.

Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The charity does not acquire put options, derivatives or other complex financial instruments.

Investments and investment income is allocated across all funds in proportion to their value, with the exception of Endowments which are backed by specific units in the Church of Scotland Investment Trust's Growth Fund. This adjustment to previous practice was approved by the Board in September 2017.

Investment income from endowments is paid into the fund(s) that meet the purpose specified by the donor.

Realised and unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses are calculated as the difference between net sales proceeds and original cost. Unrealised gains and losses are calculated as the difference between the valuation of investments at the balance sheet date and their original purchase price, or if they have been previously valued, their valuation at the last balance sheet date. The movement in unrealised gains and losses recognised in the year also includes the reversal of unrealised gains and losses recognised in earlier years in respect of investment disposals in the current period.

Taxation

Helensburgh Parish Church is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT but may, in certain circumstances, recover VAT on works of repair and maintenance through the Listed Places of Worship Grant Scheme. Otherwise resources expended include irrecoverable input VAT.

Helensburgh Parish Church
Notes forming part of the financial statements
Year ended 31 December 2017

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Endowment Funds 2017 £	Total 2017 £	2016 £
1 Donations and Legacies					
<i>Normal income</i>					
Offerings	153,442	370	-	153,812	172,063
Tax recovered on Gift Aid	33,423	93	-	33,516	36,947
Legacies	-	-	-	-	24,805
Other	845	2,850	-	3,695	852
	187,710	3,313	-	191,023	234,667
<i>Hall Development Appeal</i>					
Donations	-	-	-	-	11,605
Tax recovered on Gift Aid	-	-	-	-	2,696
	-	-	-	-	14,301
<i>Sanctuary Repairs Project</i>					
Grants - Heritage Lottery Fund / Historic Environment Scotland	-	-	-	-	195,880
	187,710	3,313	-	191,023	444,848

Of 2017's Income from Donations and Legacies, £3,313 (2016: £211,925) was attributable to Restricted funds with the balance of £187,710 (2016: £232,923) adding to Unrestricted funds.

2 Income from charitable activities

Weddings and Funerals	830	-	-	830	1,130
Congregational Life events	2,455	-	-	2,455	853
Wednesday lunches	2,290	-	-	2,290	1,488
Coffee Time	1,245	-	-	1,245	1,582
Coffee mornings	1,342	-	-	1,342	3,420
Musical events	1,179	2,348	-	3,527	2,691
Meeting Place	-	-	-	-	1,012
Other	768	132	-	900	1,743
	10,109	2,480	-	12,589	13,919

Of 2017's Income from Charitable Activities, £2,480 (2016: £5,091) was attributable to Restricted funds with the balance of £10,109 (2016: £8,828) adding to Unrestricted funds.

3 Income from other trading activities

Use of Church Premises	39,898	-	-	39,898	25,640
	39,898	-	-	39,898	25,640

In both 2016 and 2017 all income from Other Trading Activities was attributable to Unrestricted funds.

4 Income from Investments

Dividends received	5,563	3,472	-	9,035	9,115
Deposit interest	1,583	658	-	2,241	1,534
Bank interest	-	-	-	-	1,565
Bungalow / workshop rent	6,750	-	-	6,750	6,000
	13,896	4,130	-	18,026	18,214

Of 2017's Income from Investments, £4,130 (2016: £3,780) was attributable to Restricted funds and the balance of £13,896 (2016: £14,434) to Unrestricted funds.

Helensburgh Parish Church
Notes forming part of the financial statements
Year ended 31 December 2017

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Endowment Funds 2017 £	Total 2017 £	2016 £
5 Other Income					
Transfer from Church of Scotland General Trustees	-	-	-	-	216,957
Consolidated Fabric Fund	-	-	-	-	216,957
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>216,957</u>

Title to the former Park Church sanctuary and halls was vested in local Trustees but subject to an "Assembly Control" clause, under which Church of Scotland General Trustees retained ultimate control over the property. Accordingly, this property was never included in the Church's accounts. When the property was sold in January 2016 the proceeds were received by General Trustees and credited to the Consolidated Fabric Fund to be held on behalf of the congregation. Between September and December 2016, the whole of the Church's holding in the Consolidated Fabric Fund was withdrawn and used to meet part of the construction cost of the extension to the church building, which is also vested with General Trustees and the local element of the Sanctuary Repairs project.

6 Analysis of Expenditure

Raising Funds

Property & Investment Management costs	362	113	-	475	254
Offering Envelopes	376	-	-	376	-
	<u>738</u>	<u>113</u>	<u>-</u>	<u>851</u>	<u>254</u>

Charitable Activities

Ministries and Mission Allocation	131,876	-	-	131,876	149,422
Presbytery Dues	1,704	-	-	1,704	1,803
Ministry Expenses	4,816	-	-	4,816	4,381
Other salary costs	42,323	-	-	42,323	33,983
Ord Fabric Repairs & Maintenance	22,580	-	-	22,580	9,506
Extraord Fabric Repairs & Maintenance	-	44,995	-	44,995	5,404
Church extension - construction costs & prof. fees	-	-	-	-	289,302
Sanctuary repairs project	-	-	-	-	319,043
Heating & Lighting	11,459	-	-	11,459	10,708
Water charges & Insurance	8,893	-	-	8,893	9,008
Manse Council Tax	1,831	-	-	1,831	1,934
Other Buildings costs	3,663	1,900	-	5,563	4,858
Donations to other Organisations	6,800	321	-	7,121	11,536
Organ, music etc	444	6,366	-	6,810	1,464
Direct cost of activities	4,383	-	-	4,383	-
Other local expenses	12,079	-	-	12,079	23,474
Examiner's/Auditor's Fee	1,800	-	-	1,800	3,000
	<u>254,651</u>	<u>53,582</u>	<u>-</u>	<u>308,233</u>	<u>878,826</u>
Total	<u>255,389</u>	<u>53,695</u>	<u>-</u>	<u>309,084</u>	<u>879,080</u>

Support costs have not been separately identified as the trustees consider there is only one charitable activity and therefore all support costs relate to it alone.

Of 2017's expenditure, £53,695 (2016:£497,056) was attributable to Restricted funds and the balance of £255,389 (2016:£382,024) to Unrestricted funds.

Helensburgh Parish Church
Notes forming part of the financial statements
Year ended 31 December 2017

7 Staff costs and numbers

The average number of employees during the year, calculated on the basis of a head count, was as follows:

	2017	2016
	£	£
Salaries and wages	42,214	33,983
Social security costs	-	-
Employer's pension contribution	109	-
	<u>42,323</u>	<u>33,983</u>

	2017	2016
	Number	Number
Ministry assistance	1	-
Administration	1	1
Organist	1	1
Premises maintenance	2	3
	<u>5</u>	<u>5</u>

No employee had employee benefits of over £60,000 (2016 - nil).

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employers' contributions for national insurance, pension, and housing and loan fund. Ministers are paid according to the national stipend scale, which is related to years of service. For 2017 the minimum was £26,644 and the maximum stipend in the fifth and subsequent years was £32,743.

8 Trustee Remuneration and Related Party Transactions

During the year the Ministry Team received reimbursement of travelling expenses totalling £3,690. The charity also paid Council Tax and telephone rental charges in respect of the Manse - these expenses totalled £2,593. These sums were 80% of the amounts payable, the remainder being borne by the linked congregation of Rhu & Shandon, with whom ministry costs and manse facilities are shared.

Mr Tony Kent, a member of the Kirk Session, received £65 for acting as Church Officer at a wedding during the year.

Mr Robin Irvine, a member of the Board, received £65 for acting as Church Officer at a wedding during the year.

Mrs Elspeth Davis, a member of the Kirk Session, received £50 for attending the Soul Survivor event in the summer.

Mr Jeremy Bailey, a close family member of Mr Douglas Bailey of the Kirk Session, received £409 for IT support and installation of a new server.

One trustee received payments totalling £124 in reimbursement of training costs.

Other than as disclosed above, no trustee or a person related to a trustee received any remuneration or had any personal interest in any contract or transaction entered into by the charity during the year.

During the year a total of £50,988 was donated to the congregation by trustees.

9 Independent Examiner's / Auditor's Remuneration

The independent examiner's remuneration of £1,800 related entirely to examining this year's books. In 2016 there was an audit fee of £3,000.

10 Tangible Fixed Assets

	Properties used as a Manse	Other Property	Total
	£	£	£
Cost or Valuation			
At 1 January 2017	430,000	260,000	690,000
Reclassification		(260,000)	(260,000)
Additions	-	-	-
Disposals	-	-	-
Revaluation adjustment	-	-	-
At 31 December 2017	<u>430,000</u>	<u>-</u>	<u>430,000</u>
Accumulated Depreciation			
At 1 January 2017	-	-	-
Charge for the period	-	-	-
Eliminated on Disposals	-	-	-
At 31 December 2017	<u>-</u>	<u>-</u>	<u>-</u>
Net Book Value			
At 31 December 2017	<u>430,000</u>	<u>-</u>	<u>430,000</u>
At 1 January 2017	<u>430,000</u>	<u>260,000</u>	<u>690,000</u>

The manse in East Argyle Street was revalued by the trustees as at 31 December 2015 on an open market basis value using advice obtained from a local estate agent. It was purchased in May 1957 for £5,650 but the historical cost was not originally included in the church accounts. The Trustees consider that the fair value of the property at 31 December 2017 would not be significantly different to its value at 31 December 2015.

Helensburgh Parish Church
Notes forming part of the financial statements
Year ended 31 December 2017

11 Investment Properties

	Investment Property	Total
Cost or Valuation	£	£
At 1 January 2017	-	-
Reclassification	260,000	260,000
Additions	7,140	7,140
Disposals	-	-
Revaluation adjustment	(1,140)	(1,140)
At 31 December 2017	<u>266,000</u>	<u>266,000</u>
Net Book Value		
At 31 December 2017	<u>266,000</u>	<u>266,000</u>
At 1 January 2017	<u>-</u>	<u>-</u>

Investment properties comprise a dwelling house and commercial property in West King St, adjacent to the Church site. The dwelling house provided office/meeting accommodation for the church whilst the new halls were being constructed but both properties are now rented out at commercial terms to provide income. Accordingly they have now been reclassified as investment properties. They were revalued by the Trustees as at 31 December 2017 on an open market basis value using advice obtained from McArthur Stanton, a local estate agent. The historical cost of these properties is not known as they were not originally included in the church accounts.

12 Investments

	2017	2016
	£	£
Market value at 31 December 2016	313,811	292,525
Add: Additions to investments at cost	-	-
Less: Disposals at cost	-	-
Increase in Unrealised gains	20,139	21,286
Market value at 31 December 2017	<u>333,950</u>	<u>313,811</u>
Investments at cost	<u>205,532</u>	<u>205,532</u>
The following investments are held:		
Equity shares	48,274	40,002
Government bonds	53,396	54,093
Other bonds	91,719	88,206
Church of Scotland Growth Fund	114,908	107,023
Church of Scotland Income Fund	24,158	23,090
M&G Charifund	1,495	1,397
	<u>333,950</u>	<u>313,811</u>

All investments are carried at their fair value. Investment in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange. The basis of fair value for quoted investments is equivalent to the market value.

The charity considers that it has invested in lower risk investments and that the performance of these investments poses no significant risk to its financial position.

13 Debtors

	2017	2016
	£	£
VAT recoverable under Listed Places of Worship scheme	13,819	102,036
Grants receivable from Heritage Lottery Fund / Historic Environment Scotland	-	18,800
Gift Aid Tax Refund Due	9,003	2,558
Investment income receivable	410	702
Rental income receivable	462	608
Other	3,346	4,551
	<u>27,040</u>	<u>129,255</u>

Helensburgh Parish Church
Notes forming part of the financial statements
Year ended 31 December 2017

14 Creditors

	2017	2016
	£	£
Retentions on Hall Development and Sanctuary Repairs projects	-	46,695
Accruals	7,016	7,868
Prepayments & deposits for halls rentals	150	130
MacMillan Cancer Support ('Come and Sing' collection)	3,058	1,670
Funds held for Well Being Packs project	1,063	962
Other	1,667	11,299
	<u>12,954</u>	<u>68,624</u>

15 Analysis of Net Assets Among Funds

	General	Designated	Restricted	Endowment	Total
	£	£	£	£	£
Tangible Fixed Assets	-	258,860	437,140	-	696,000
Investments	20,000	121,665	94,532	97,753	333,950
Building Society Notice Accounts	-	89,561	7,000	-	96,561
Church of Scotland Investors Trust - Deposit Fund	-	144,654	61,712	-	206,366
Bank Accounts	2,402	118,081	47,925	6,693	175,101
Current Assets	12,898	11,704	2,440	-	27,041
Current Liabilities	(27,809)	26,940	(12,085)	-	(12,954)
Net assets at 31 December 2017	<u>7,491</u>	<u>771,464</u>	<u>638,663</u>	<u>104,446</u>	<u>1,522,064</u>

16 Volunteers

In common with all congregations of the Church of Scotland, the charity benefits from the contributions made by volunteers who give their time and talents willingly for the Church. The areas of congregational life which rely on the contributions of volunteers are many and varied and much of the activity would be unable to continue were it not for the commitment shown by these volunteers.

Helensburgh Parish Church
Notes forming part of the financial statements
Year ended 31 December 2017

17 Movements in Funds

	At 1 Jan 2017 £	Incoming Resources £	Outgoing Resources £	Investment Gains & Losses £	Transfers In / (Out) £	At 31 Dec 2017 £
Endowment funds						
Smellie Fund	44,170	-	-	2,762	-	46,932
Galbax Fund	10,308	-	-	759	-	11,067
Arnold Fleming - capital	34,297	-	-	3,582	-	37,879
Miss FS Wilson Legacies	7,980	-	-	588	-	8,568
	<u>96,755</u>	<u>-</u>	<u>-</u>	<u>7,691</u>	<u>-</u>	<u>104,446</u>
Restricted funds						
Music Fund	13,285	2,912	(2,187)	157	-	14,167
Fabric Fund	154,938	4,204	(44,995)	1,266	-	115,413
Manse Property Reserve	430,000	-	-	-	-	430,000
Kirk Session Reserve	8,686	6	(321)	-	(8,371)	-
Flower Fund	4,798	198	(526)	310	-	4,780
Kirk Session Benevolent Fund	46,813	1,637	(2,166)	4,121	-	50,405
Christian Action Fund (Starter Packs)	10,779	661	(1,868)	-	-	9,572
McLaren Bequest	14,710	305	(1,632)	943	-	14,326
	<u>684,009</u>	<u>9,923</u>	<u>(53,696)</u>	<u>6,797</u>	<u>(8,371)</u>	<u>638,663</u>
Unrestricted funds						
Fabric Fund	110,286	10,232	(11,157)	1,001	(20,000)	90,362
Organ Rebuild Fund	33,377	198	-	376	-	33,951
Property Reserve (Non worship)	260,000	-	-	(1,140)	-	258,860
Legacy Fund	324,480	-	-	-	(324,480)	-
Young Church Fund	6,940	956	(732)	80	-	7,244
Christian Action Fund (general)	1,050	3,170	(3,100)	-	-	1,120
Congregational Development Fund	-	-	(63)	3,633	324,480	328,050
Operational Reserve Fund	-	-	-	561	50,159	50,720
Link Group	598	2,308	(1,468)	-	(750)	688
The Guild	482	1,267	(780)	-	(500)	469
	<u>737,213</u>	<u>18,131</u>	<u>(17,300)</u>	<u>4,511</u>	<u>28,909</u>	<u>771,464</u>
General Fund	12,005	226,257	(235,583)	-	(2,679)	-
Kirk Session Teams Fund	-	6,068	(2,209)	-	(3,859)	-
Arnold Fleming - revenue	20,631	1,157	(297)	-	(14,000)	7,491
	<u>769,849</u>	<u>251,613</u>	<u>(255,389)</u>	<u>4,511</u>	<u>8,371</u>	<u>778,955</u>
Total funds	<u><u>1,550,613</u></u>	<u><u>261,536</u></u>	<u><u>(309,085)</u></u>	<u><u>18,999</u></u>	<u><u>-</u></u>	<u><u>1,522,064</u></u>

Purposes of Endowment Funds

- * **John Smellie Fund:** the income arising from this legacy is split with 2/3 going to the Young Church and 1/3 to the Choir, as required by the donor.
- * **Galbax Fund:** anonymous donations received in 1980 and 1984, the income from which is shown in the General Fund as required by the donor.
- * **J. Arnold Fleming Fund:** gifts of money and investments received from Mr J A Fleming from 1949-1963 were credited to a Special Endowment Fund.
 In 1954 the J. Arnold Fleming Fund was established through a gift of stocks, with the stipulation that the income was to be used by the Kirk Session for social work within the parish and for other charitable or benevolent purposes deemed proper by them. Following Mr Fleming's death in 1966, in accordance with his wishes, the two funds were amalgamated. Income is used to pay for Young Church outings and for other local purposes.
- * **Miss F.S. Wilson Legacies to the Trustees and the Guild for Mission work:** Two legacies received in 1966, the income from which is received directly by the Church of Scotland World Mission and National Mission Funds.

Helensburgh Parish Church

Notes forming part of the financial statements

Year ended 31 December 2017

Purposes of Restricted Funds

- * **Music Fund:** The fund was created from the surplus of an appeal for the refurbishment of a grand piano. The residual balance remaining in the Hymn Book Replacement Fund was added to this fund in 2008. It also includes the surpluses arising from the 'Sunday at Seven' series of concerts arranged by the Church Organist, funded by retiring collections. The fund is used to pay for choir music, concert performers' fees, purchase and maintenance of musical instruments, and other similar activities.
- * **Fabric Fund:** This fund was created in 2014 when the former St Columba manse at 46 Suffolk St, vested in Local Trustees, was included in the accounts for the first time. The property became surplus as a result of the union with Park Church and was sold in December 2015. Going forwards, this fund will be used to pay for one-off fabric projects of a capital nature.
- * **Manse Property Reserve:** This fund was created to record the initial carrying amount of the manse at 35 East Argyle St, vested in Local Trustees, which was transferred to Helensburgh Parish Church in 2015 as a result of the union with Park Church. Following refurbishment prior to the induction of the new minister, it was revalued at £430,000 as at 31 December 2015.
- * **Kirk Session Reserve:** This fund is a reserve Kirk Session and was rolled into the pooled Operational Reserve Fund at the end of 2017.
- * **Flower Fund:** moneys are gifted to provide flowers for display during services of worship, these flowers being subsequently delivered to members who are in hospital, ill or housebound. The fund is also used for other floral requisites eg. Christmas Decorations.
- * **Kirk Session Benevolent Fund:** Bequests received in 1931 and 1961 established a fund whose income is used for charitable distributions at the discretion of the Minister and Kirk Session. Three similar funds operated by Park Church were added in 2015. In 2016 the trustees decided to add the Anderson and Macnaughton Trusts, benevolent funds inherited from the former St Columba Church, into this Fund.
- * **Christian Action Fund for Starter Packs:** Formerly 'Outreach Starter Packs'. Part of the Christian Action Fund where moneys are gifted to provide for young people looking to set up their first home and latterly for homeless who are being re-housed.
- * **Miss C.D. McLaren's Bequest Fund:** a legacy received in 1980 by a predecessor congregation (St Bride's church) was used to establish this fund. Miss McLaren desired that the bequest be used to assist young people connected with the church and also elderly members of the Congregation in need. In recent years, the income has been used for the Young Church.

Purposes of Designated Funds

- * **Fabric Fund:** The Trustees have set aside funds for the general maintenance of the properties which are owned and managed by the congregation. Going forwards, this fund will pay for planned renewals over a 7-year cycle as well as major repairs.
- * **Organ Rebuild Fund :** The Trustees have set aside funds for the periodic major overhaul which the church organ requires.
- * **Property Reserve (non-worship):** This fund was created in 2014 when two investment properties, vested in Local Trustees, were included in the accounts for the first time. The fund is a reserve for revaluations of these properties. The two properties are:
 - i) a bungalow at 39 West King St. It was formerly used as a dwelling house by the church caretaker, then let commercially. Was used
 - ii) commercial premises at 41 West King St - currently let to a stationery business
- * **Legacy Fund:** Unrestricted legacies are initially credited to this fund, until the Trustees decide how the funds should be used.
- * **Young Church Fund:** Formerly called Sunday School Fund. The Trustees have set aside funds for use by the Young Church.
- * **Christian Action Fund (general):** Formerly called 'Outreach Fund'. A group was established in 1983 to provide support to people in suffering and need. Funds are managed by the Christian Action Team and applied to deserving causes, locally, nationally and overseas.
- * **Congregational Development Fund:** This fund was created in late 2017 when the Kirk Session and Board decided to devote the Samuel Murray legacy of £324k to fund initiatives to grow the congregation, especially among young people and families. It is envisaged that a new Director of Youth Ministry will be paid from this fund, along with other associated expenditure.
- * **Operational Reserve Fund:** This was set up in late 2017 to provide a pooled reserve to cover the activities of the Kirk Session Teams Fund and General Fund. The former Kirk Session Reserve Fund was rolled into the ORF, and transfers made from the unrestricted J Arnold Fleming Revenue and Fabric Funds. Going forwards, both the General Fund and the Kirk Session Teams Fund will operate with zero opening and closing balance: any surplus will go to the ORF and any deficits be covered from it.
- * **The Guild:** The Guild manage their own funds in accordance with the rules of the Guild - all surplus funds are donated to charity.
- * **Link Group :** This group was formed to provide a link between the former Young Wives Group and the Guild. The group manages its own funds in accordance with its own rules.
- * **Kirk Session Teams Fund:** This was set up in 2017 to allow the Kirk Session's Worship & Discipleship and Congregational Life Teams to manage their own activities outside the General Fund managed by the Board. The opportunity was taken to roll the Coffee Time activity into this fund. Since Meeting place is now wholly devoted to raising funds for third parties, the former Coffee Time/ Meeting Place fund was closed in 2017.

Helensburgh Parish Church
Notes forming part of the financial statements
Year ended 31 December 2017

18 Reconciliation of net movement in funds to net cash flow from operating activities

	2017	2016
	£	£
Net income/(expenditure) for reporting period from Statement of Financial Activities	(28,549)	(138,216)
Add back depreciation charge	-	-
Adjustments for:		
(Gains)/ losses on investments and properties	(18,999)	(21,286)
Dividends, interest and rent from investments	(18,026)	(18,214)
(Increase)/ decrease in debtors	102,215	107,441
Increase /(decrease) in creditors	(55,670)	43,361
Net cash used in operating activities	<u>(19,029)</u>	<u>(26,914)</u>

19 Analysis of cash and cash equivalents

Bank term deposits and notice accounts	96,561	95,435
Church of Scotland Investors Trust deposit fund	206,366	206,364
Other bank accounts	175,101	184,372
Total	<u>478,028</u>	<u>486,171</u>

20 Collections for Third Parties

Macmillan Cancer Support	3,955	2,745
Unicef	903	1,315
Glasgow City Mission	514	556
Meeting Place: Dumbarton Churches Gambia Educational Ass'n & Riding for the Disabled	1,126	-
Tear Fund (art auction)	2,537	-
Contraflow	437	-
Fresh Start (offering at Presbytery visit)	769	-
Womens' Refuge	355	-
Other (Vine Trust, Christian Aid, Wellbeing Packs)	476	734
	<u>11,072</u>	<u>5,350</u>